

Mahatma Gandhi Vidyamandir's

Maharaja Sayajirao Gaikwad Arts, Science and Commerce College

Malegaon Camp ,Tal Malegaon, Dist. Nashik(MS)
Affiliated to Savitribai Phule Pune University
PU/NS/ASC/004(1959)



Internal Quality Assurance Cell (IQAC)

Action Taken Report (2021 – 22)

Meeting – 1

Date of Meeting: 04/07/2021

Sr. No.	Minutes	Action Taken
1.	Planning of IQAC	The planning of the IQAC brought into the notice of HOD's, during weekly meeting
2.	To prepare Academic Calendar	A committee was to prepared for the preparation of Academic Calendar of 2021 – 22
3.	To take review of AQAR 2019-20	The AQAR submitted successfully on 3 rd June2020.
4.	To organize training program on e- content development	A committee was formed under the leadership of Mr. D. J. Deore (Head, Computer Science Dept.)
5.	To collect self- appraisal of teachers	The self- appraisal of teachers of 2020 – 21 was collected from the teachers in the prescribed format and after evaluation was submitted to MGV.

Ansari Mohammed Saeed
Coordinator, IQAC

Dr. D. F. Shirude
Chairman , IQAC



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Action Taken Report (2021 – 22)

Meeting – 2

Date of Meeting : 11/08/2021

Sr. No.	Minutes	Action Taken
1.	to collect feedbacks from students, teachers, Alumni, Employers, Parents	The online feedback from various stakeholders are collected and analyzed for further action
2.	To prepare AQAR 2020 – 21	The format for necessary data collection was distributed to all departments by the IQAC
3.	To organize Parent Teacher meet	The chairman of IQAC instructed the heads of various dept. to form department wise PTA.
4.	To conduct Student Satisfaction Survey of 2020 – 21	The online Google form prepared by IQAC member Dr. Narendra Deshmukh and it was distributed to students' various whatsApp groups.
5.	To organize workshop on API calculation for CAS	The IQAC formed a committee and organized the workshop on 14/08/2021.

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Action Taken Report (2021 – 22)

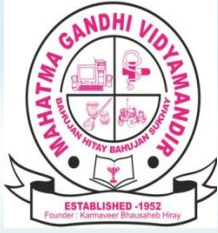
Meeting – 3

Date of Meeting: 24/02/2022

Sr. No.	Minutes	Action Taken
1.	To verify department wise data	The department wise data collected ,compiled and verified in excel sheet of the year 2019 – 20 by IQAC
2.	To review SSR of Cycle 3 rd	The qualitative & quantitative data for SSR verified by the IQAC members
3.	To collect teacher's feedback on curriculum	The online teachers feedback was designed and collected from the teachers.

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Action Taken Report (2021 – 22)

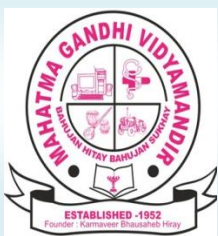
Meeting – 4

Date of Meeting : 09/01/2022

Sr. No.	Minutes	Action Taken
1.	To take review of the AQAR 2020 – 21	The department wise data are verified and validated for the AQAR 2020 – 21
2.	To conduct Academic and Administrative Audit of the departments	A committee was framed to conduct internal AAA of the department by the IQAC
3.	To organize lecture on National Educational Policy 2020	The IQAC organized a lecture on NEP 2020 in the month of April.
4.	Other issues to conduct value added and certificate courses	the department mathematics, Psychology, politics have conducted value added and certificate courses approved by SPPU, Pune

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Action Taken Report (2021 – 22)

Meeting – 5

Date of Meeting: 30/04/2022

Sr. No.	Minutes	Action Taken
1.	To verify data of AQAR 2020 – 21	The data for AQAR 2020 – 21 are verified and submitted to NAAC on 17/05/2022
2.	To collect feedbacks from students, teachers and employers	The online feedbacks were designed and collected
3.	To conduct Student Satisfaction Survey (2021 – 22)	The questionnaire was designed for SSS and online survey was conveyed to the various departments
4.	To discuss status of SSR Cycle 3 rd	The status of SSR was discussed by IQAC members and necessary corrections were suggested

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